

Prabakar A

Senior Supervisor

📞 9750383414

✉ a.prabakar88@gmail.com

📍 Coimbatore, India

CAREER OBJECTIVE

Experienced professional seeking a senior role where I can lead projects and also apply my experience to streamline operations and deliver high quality results.

EDUCATION

M.B.A | Year 2012
(Distance Education)

Bharathiar University
Coimbatore, Tamil Nadu

B.Com (CA) | Year 2009
(Regular)

SNR Sons College
Coimbatore, Tamil Nadu

SKILLS

- Project Management
- Leadership
- Advanced Excel
- Data Analysis
- Problem Solving
- Recruitment
- Decision Making
- Capacity Planning

APPLICATION/TOOLS

- AEM
- JIRA
- MOCM
- MS OFFICE
- BPT
- SAP (CEP KERNEL)
- QUICK BOOKS
- CPMD/GPRS
- MAIN FRAME

EXPERIENCE

Senior Supervisor
Ford Motor Private Limited | Coimbatore

MARCH 2012 - APRIL 2025

2020-2025 (Content & Data Management Team - Senior Team Lead)

- Leading 20 members team with high complex markets.
- Interacting with markets to get the latest Pricelist for the models to be launched in EU site.
- Maintaining JIRA tool & daily tracking for the requests and amendments.
- Coordinating with external agency on Image packs updates.
- Managing vehicle homologation data for passenger & commercial vehicles.
- Trouble shooting in case of issues identified in CPMD, GForce & GUX platforms.
- Communicating with IT Teams and Europe Product Owners.
- Delivering above 97% metrics on monthly basis as per SLA.
- Publishing the data to live post market approval on market launch/agreed date.
- Ensuring weekly reports & monthly metrics sent on time to Europe Management.
- People management done significantly along with daily deliverables.
- Desk procedures amendments & validation once in 2 months.
- Preparing for ISO readiness, SLA revision & checklist updates.
- Resource allocation, individual gap assessing & recommending for upskilling or training.

2019-2020 (AEM Process Hourly TAT - Process Lead)

- People management.
- Triaging the inputs received.
- Classifying the work level category.
- Workload allocation.
- Image resizing & layout creation.
- Issue resolution & documenting preventive action.
- Quality check.
- Preparing metrics & presenting to Management on hourly basis.

2015-2019 (Accounts Payable Team Lead)

- Invoice processing.
- Vendor & Bank Reconciliation.
- Payment management.
- Intercompany Accounts.
- Sending memos to customers & clearing suspense accounts.
- Ensured adherence to company policies and audit regulations.

HIGHLIGHTS

MARCH 2012-APRIL 2025

Received top achiever rating for 3 years.

Received achiever+ rating for 4 years.

Supported agency employee recruitment.

JUNE 2019

Ford | Coimbatore
Functional Excellence Award.

APRIL 2014

Ford | Coimbatore
Kaizen Award for Process Improvement.

JULY 2012

Ford | Coimbatore
Employee Excellence Award

EXPERIENCE (Continued)

2014-2015 (North American Sales Analysis - Senior Team Member)

- Validating required input.
- Authoring sales data & competitors' data.
- Self-validation using templates.
- Matching authored data with competitors published data.
- Quality check for new vehicles addition.
- Cross comparing the new vehicles data.
- Ensured adherence to company policies and audit regulations.
- Updating metrics after new vehicles addition.
- Communicating to markets & publishing the approved deck.
- Presenting the Sales analysis report to Senior management.

2012-2014 (Order Guide Team Member)

- Checking e-Mail input.
- Creating requests in MOCM workflow tool.
- Updating vehicle brochures/order guides as per input.
- Self-validating the authoring using checklist.
- Quality check of updates performed by peer analysts.
- Post approval sending the completed brochures to market.
- Amending vehicle timing plan as per timing chart.
- Publishing the data in internal website to market view.
- Post approval promoting the final data to Ford website to end users.

Process Executive Infosys BPO Limited | Chennai

JANUARY 2011 - FEBRUARY 2012

- Maintained General Ledger for Philips Electronics North America Corporation (PENAC).
- Preparing and Posting Journal Entries.
- Vendor Reconciliation.
- Bank Reconciliation.
- General Ledger Vs. Sub Ledger Reconciliation.
- Selling Distribution Billing.
- Interdepartmental Charge out.
- Adherence to company policies and audit regulations.
- Business Consolidated Statement.
- Answering the queries from Counterparts.
- Sending Memos to Customers.
- Clearing Suspense Accounts.
- Bank Charges Entries.
- Depreciation for Fixed Assets.
- Reclass to Intercompany Accounts.
- Handling e-Mail queries.

PROJECTS

Time Saving- Kaizen

MARCH 2013

- Timing chart activity was a manual one to identify the latest change compared to previous version.
- Excel formulated file helps to identify the recent change for all models & model years.
- Designed automated excel file and implemented to save 20 hours per month.

Human Resource Management

JULY 2008 - SEPTEMBER 2008

- Samples taken in Cambodia Mills (Unit of NTC).
- Specialization - Job satisfaction
- Team Size - 2

PERSONAL DETAILS

- **Name** : A. Prabakar
- **Age** : 37 years
- **DOB** : 17-October-1988
- **Marital Status** : Married
- **Languages Known** : English & Tamil

DECLARATION

I hereby declare that all the facts given above are true and correct to the best of my knowledge.