

**I PRAWIN KARTHIK**

41 B Bharaathithasan Street,  
Kirshna Puram,  
Coimbatore- 641035  
Email: prawinkathik335@gmail.com

**Carrier Objective**

I have 5 years of Experience in the automobile industry in Sales and service. I have ability to work efficiently.

**Professional Experience**

- Technical knowledge in automobile
- Service Advisor
- Customer Support

**Education**

Diploma in Mechanical Engineering - GRG Polytechnic College, Coimbatore[2014 - 2017] 69%

**Computer Skills**

- Microsoft office
- Data Entry

**General and Task Management**

- Attend various meetings and action/communicate instructions.
- Produce written reports and make presentations.
- Undertake continuous training and development.
- Perform root cause analysis and resolve problems.
- Independently determine approach and assigned task.

**Key skills**

- Proficient with automobile repairing and maintenance techniques.
- Ability to perform other physically strenuous work.
- Knowledge of measurement
- Ability to work in a diverse and dynamic environment.
- Good communication and interpersonal skills
- Negotiation skills
- Ability to present data effectively.

**Problem-solving skills**

- Understanding of Health and Safety practices
- Team working skills.
- Analytical skills
- Understanding of cost and financial impacts
- Ability to work on own initiative.

**Relationship Management**

- Communicate efficiently throughout the shop floor and with own and customer's management.
- Liaise and communicate with other departments, customers, suppliers and other service providers.
- Manage and work with vendors.
- Represent work team at reviews and cross-organizational team meetings.
- Work with other team members of the wider quality team
- Develop technical relationships with key suppliers and business partners.

**People Management**

- Lead and/or support groups of technicians and engineers
- Provide guidance to other team members
- Train both team and broader organisation members

**Previous Training and Responsibilities****Ramani Nissan (Jun -2017 to Nov -2020)**

- Find out defect sustained by the automobile.
- Diagnose the cause of the malfunctioning.
- Clean the engine parts and free the components of dirt.
- Attending customers and handling of job cards.
- Replace the faulty parts and fix them.
- Proper tracking of vehicle inside the workshop.

**KGISL Tech park (Nov-2020 to Mar -2022)**

Worked Customer support Executive for online Products

**Ramani Mahendra (Mar -2022 to Nov -2023)**

- Worked as a Service Advisor
- Well known to Work in Cibil Application

**Skill set**

- Good interpersonal skill
- Excellent creativity
- Excellent analytical and multitasking skills
- Excellent communication and coordination skills
- Ability to work confidently

I'm Currently Working in **SGA Tata Motors India Pvt. Ltd** for Tata Passenger Vehicles in PV & EV as a Service Advisor from the month of Nov -2023 till date.

**Personal Details**

Name : I Prawin Karthick  
Date of Birth : 09-01-1999  
Languages Known : Tamil, English and Malayalam  
Mobile Number : 7550169778, 8903893442

I do hereby declare that the particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

Signature

Place: Coimbatore

Date: