

MD JAKARIYA SHAKIL KHAN

E-mail: zakariyakhank@gmail.com
Mobile +917428115183



Objectives:

I believe in sincerity and hard work want to serve with the same to be part of the organization which offers and opportunity for enhancement of confidence professional skills and mutual diplomment.

Around 14 years of experience in Spare Parts Department.

Personal Details:

Name	: MD Jakariya Shakil Khan
Date of birth	: 26-10-1992
Nationality	: Indian
Father Name	: Shakil Ahmad Khan
Sex	: Male
Marital Status	: Married
Educational qualification	: Diploma (Computer Engineering)
Contact e-mail id	: zakariyakhank@gmail.com
Contact No.	: +91 7428115183
Passport Number	: U 1218349
Place of Issue	: Delhi
Valid Up to	: 05-11-2029
Permanent Address	: K-14 Abu Fazal Enclave Jamia Nagar, City – New Delhi. Pin Code. 110025

Experience Summary:

Total Experience :

14 + years Experience in large scale of auto mobile spare- parts department.

Company	Period	Place of work	Position held
ALLISA, General Motor Company Dealer Of Gm Parts	July 2011 – to June 2014	Khamisht MushyatSani a, Saudi Arabia	Counter Parts Salesman
United Motor Company Dealer Of. Jeep, Doge Chrysler	Aug 2014 to Nov 2016	Saudi Arabia Abha	Counter Parts Salesman
Tata Motor Co. Dealer Of. Tata product	Nov 2017 To October 2019	Delhi India	Parts Supervisor
Desert tree Company Dealer of. Hyundai Kia Genesis	Dec 2020 Nov 2023	Moussa Saniya Riyadh Saudi Arabia	Parts Supervisor
Zedex India pvt. ltd Two & Three wheelers Spare Parts Manufacturer & Supplier	May 2024 To Oct 2024	Karol Bagh Nai Wala	Sales Officer
Matrix Worldwide LLC CO. Tvs & Bajaj Spare Parts Exporter To African & gulf Country	Nov 27 To Till Date	Dubai , Baniyas Derriah	Sales Officer

Responsibilities:

- Present, promote and sell products/services using solid arguments to existing and prospective customers
- Perform cost-benefit and needs analysis of existing/potential customers to meet their needs
- Establish, develop and maintain positive business and customer relationships
- Reach out to customer leads through cold calling
- Expedite the resolution of customer problems and complaints to maximize satisfaction
- Achieve agreed upon sales targets and outcomes within schedule
- Coordinate sales effort with team members and other departments
- Analyze the territory/market's potential, track sales and status reports
- Supply management with reports on customer needs, problems, interests, competitive activities, and potential for new products and services.
- Keep abreast of best practices and promotional trends
- Continuously improve through feedback

Declaration:

I hereby declare that the above-mentioned information is true to the best of my knowledge.

**MD JAKARIYA SHAKIL
KHAN**



جامعہ ملیہ اسلامیہ - جامعہ نگر - نئی دہلی
JAMIA MILLIA ISLAMIA, NEW DELHI
(A Central University by an Act of Parliament)
STATEMENT OF MARKS

No. 0267988

REF. X06R-311

SECONDARY SCHOOL CERTIFICATE (CLASS X) EXAMINATION 2006

NAME MOHD ZAKARIYA SHAKIL FATHER'S NAME SHAKIL AHMAD KHAN

ROLL NO 06-M 311 ENROLMENT NO. 06- 293 CATEGORY REGULAR

SUBJECT(S) / PAPER(S)	THEORY		SW.		PR.		TOTAL	
	M.O.	M.M.	M.O.	M.M.	M.O.	M.M.	M.O.	M.M.
ISLAMIAT	56	100	--	--			56	100
ADV. URDU	53	100	--	--			53	100
HINDI-B	61	100	--	--			61	100
ENGLISH-COMMUNICATIVE	37	100	--	--			37	100
MATHEMATICS	36	100	--	--			36	100
SCIENCE & TECHNOLOGY	37	75	--	--	23	25	60	100
SOCIAL SC.	63	100	--	--			63	100
GRAND TOTAL (AGGREGATE)	-----						366	700
RESULT / REMARKS PASSED	DIVISION SECOND							

NOTE : Marks in the Paper/Subject in which a candidate has failed are encircled or marked F. DATE OF BIRTH 26/10/92
PREPARED BY M. ANSARI CHECKED BY 10

ABBREVIATION CODE

F = Fail
D = Distinction
GM = Grace Mark (%)
C = Compartment
SW = Sessional Work
IA = Internal Assessment
TP = Theory Paper
W = Viva Voce
PR = Practical
TS = Total of Subject
AG = Aggregate
CS = Compulsory Subject Paper
M.O. = Marks Obtained
M.M. = Maximum Marks
U. = Untaimeans

PASS PERCENTAGE

CS	TP	SW	PR	W	TS	AG
--	--	--	--	--	33	33

DIVISION PERCENTAGE (%)

1st with Distinction	I	II	III
75	60	48	33

ASSTT. CONTROLLER OF EXAMINATIONS.

(OFFICE STAMP)

DATE 24.05.2006

(PLEASE TURN OVER)



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JAMIA MILLIA ISLAMIA, NEW DELHI
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No. 0317655

STATEMENT OF MARKS

REF. DC3307- 8

DIPLOMA IN COMPUTER ENGG. PART-III (FINAL) EXAMINATION 2009

NAME MOHD ZAKARIYA SHAKIL FATHER'S NAME SHAKIL AHMAD KHAN

ROLL NO. 05-DCS 12 ENROLMENT NO. 05-4098 CATEGORY REGULAR

SUBJECT(S) / PAPER(S)	THEORY		I. A.		PR.		TOTAL	
	M.O.	MM.	M.O.	MM.	M.O.	MM.	M.O.	MM.
DC0301 COMPUTER GRAPHICS & IMAGE PROCESSING	59	100	31	50			90	150
DC0302 COMPUTER NETWORK	84	100	48	50			132	150
DC0303 SYSTEM ANALYSIS & DESIGN	70	100	47	50			117	150
DC0304 OPERATING SYSTEM & SYSTEM SOFTWARE	75	100	44	50			119	150
DEL300 SMALL COMPUTER ARCH. & PERIPHERAL INTERFACING	64	100	47	50			111	150
DC0305 WEB DEVELOPMENT & INTERNET	60	100	35	50			95	150
DC0306 ADVANCED DBMS AND DEVELOPMENT TOOLS	87	100	45	50			132	150
DME309 ENT. DEV. & IND. MANAGEMENT	67	100	49	50			116	150
PRACTICAL								
DC0312 NETWORK COMMUNICATION	48	50	42	50			90	100
DC0314 OPERATING SYSTEM	25	50	44	50			69	100
DC0315 WEB DEVELOPMENT & INTERNET	48	75	38	50			86	125
DC0316 ADVANCED DBMS AND DEVELOPMENT TOOLS	35	50	48	50			83	100
DC0310 INDUSTRY ORIENTED PROJECT TOUR/VISIT							270	350
							23	25
TOTAL MARKS (PART-III)							1533	2000
TOTAL MARKS (PART-II)							1053	1500
TOTAL MARKS (PART-I)							364	500
GRAND TOTAL (AGGREGATE)							2950	4000
RESULT/REMARKS PASSED	DIVISION FIRST							

NOTE: Marks in the Paper/Subject in which a candidate has failed are enclosed.

PREPARED BY M. ANSARI

CHECKED BY

PASS PERCENTAGE

CS TP SW PR W TS AG
-- 40 40 40 -- -- 50

DIVISION PERCENTAGE (%)

Let with Distinction I II III
75 60 50

ASST. CONTROLLER OF EXAMINATIONS.

DATE

09.06.2009

(PLEASE TURN OVER)





**DODGE****CHRYSLER**

Employee 7215 Mohammed Jakariya Shakil Khan
Location Abha Parts Sales
Designation Parts Salesman
Payment type Bank transfer
Payslip for MAR/2016

Pay Slip

المتحدة للسيارات
UNITED MOTORS

Authorized Chrysler, Jeep,
Dodge, RAM and Mopar
Sales and Service

Additions	Rate	Amount	Deductions	Rate	Amount	Outstanding
Basic	2000.00	2000.00				
Housing allowan	333.00	333.00				
Transport allow	200.00	200.00				
Parts incentive		400.00				

Total Additions 2533.00 2933.00 Total deductions 0.00 0.00

Net Salary SAR. 2,933.00

Worked=31

DOJ 22/09/2014 LvBal 5.94

Bank National Commercial Bank A/C. SA4410000049060464000104

Passport expriy Idama expiry 26/10/2016

Jehan

Job Offer

Date: 14/11/2023

Dear. Md Jakariya Khan

We would like to take this opportunity to thank you for your interest in **Najeeb Auto Company** for your time spent going through our recruiting process. As a result of your recent interviews, we are pleased to offer you the position of "Parts Salesman "please find below the terms of our employment offer:

Joining Date:	As Soon As possible
Contract Status:	Married
Department:	Parts
Nationality:	Indian
Country of Origin:	Riyadh -Kingdom of Saudi Arabia
Probation:	(90) Days, commencing on the first day you report to work.
Basic Monthly Salary:	<u>3,075</u> SAR monthly.
Housing Allowance:	<u>768</u> SAR monthly.
Transportation Allowance:	<u>307</u> SAR monthly.
Total Salary:	<u>4,150</u> SAR monthly.
Vacation:	(21) Days paid vacation per year.
Medical Insurance:	As per Company Medical Insurance Policy
Bonus:	As per the employee's performance and the company's current incentive plan.
Term of Contract:	Two years, renewable at company discretion.

Your employment with our Company is subject to:

Your written acceptance of this offer along with all documents, we look forward to having you on board.

I accept terms and conditions of the offer as outlined above:

Sincerely,

Najeeb Auto Company

Name:

Signature: _____



Passport / ID No:

Signature: _____

Date:

Expected joining date: / /

UNITED ARAB EMIRATES
FEDERAL AUTHORITY FOR IDENTITY &
CITIZENSHIP, CUSTOMS & PORT SECURITY
Resident Identity Card



الإمارات العربية المتحدة
الهيئة الاتحادية للهوية
والجنسية والجمارك وأمن المنافذ
بطاقة هوية مقيم



ID Number / رقم الهوية
784-1992-1255242-8

الاسم: محمد زكريا شكيل خان شكيل احمد خان

Name: Mohammad Jakariya Shakil Khan Shakil Ahmmad Khan

Date of Birth:

26/10/1992

تاريخ الميلاد:

الجنسية: الهند

Nationality: India

Issuing Date / تاريخ الاصدار

07/01/2025

الجنس: ذكر

Signature / التوقيع

Expiry Date / تاريخ الانتهاء

06/01/2027

Sex: M



Card Number / رقم البطاقة

142679530



UAE



2408380014

Occupation: Sales Officer

صاحب العمل: ماتريكس وورلدوايد للتجارة ذ.م.م

Employer : Matrix Worldwide Trading Co. L.L.C

Issuing Place: Dubai

مكان الإصدار: دبي

If you find this card, please return it to the issuing organization or to the nearest police station.

عند العثور على هذه البطاقة الرجاء إرجاعها إلى جهة إصدارها أو إلى أقرب مركز شرطة.

ILARE1426795307784199212552428
9210262M2701068IND<<<<<<<<<<<7
KHAN<<MOHAMMAD<JAKARIYA<SHAKIL

KINGDOM OF SAUDI ARABIA
MINISTRY OF INTERIOR

هوية مقيم

RESIDENT IDENTITY

المملكة العربية السعودية

وزارة الداخلية

MUHAMMAD JAKARIYA SHAKIL KHAN

محمد جاكارييا شكيل خان

الرقم ٢٥٣٥١٧٦٠٦٥ نسخة ١

مكان الإصدار الخدمات الالكترونية

الإصدار ١٤٤٤/٠٥/٢١ الميلاد ١٩٩٢/١٠/٢٦

الجنسية الهند

الديانة الاسلام

صاحب العمل شركة شجرة الصحراء للتجارة



2535176065

SAUDI ARABIA

MR MD JAKARIYA SHAKIL KHAN
K-14, ABU FAZAL ENCLAVE, JAMIA NAGAR, CITY- NEW DELHI, 110025

Dear Mr Jakariya

This has reference to your application and subsequent discussions that you had with the management, in our Delhi Office on 10th May,2024.

In this regard, we are pleased to offer you a service opportunity in our organization. You are requested to join the office w.e.f.13th May,2024.

As agreed, firstly you would be on a training period of three months during which you will acquaint yourself with our product ranges, their prices and study the literatures available in the organization. You would also check individual product physically to have the feel of the products.

After the training period, you would be required to go in the market to explore and secure the orders.

During your training period you would be paid a consolidated amount of Rs.35,000/-(Rupees Thirty-five thousand only) as salary. However, on successfully completing the training period, and joining the regular sales team, your consolidated salary would be raised to Rs. 40,000/-(Rupees Forty thousand only). Please note that in addition you would be governed by the standard policies of the Company. The detailed terms and conditions of the employment will be provided to you in due course(before completion of your training period.).

We wish you the very best.

However, in token of your acceptance of the above offer, please sign the duplicate copy of this letter.

Thanking you

Yours faithfully

For ZEDEX AUTO INDIA PVT. LTD


15/5/2024