

RESUME

JAYANT RAWAT

MBA Student | Aspiring Project Manager | Outdoor Adventure & Social Work Enthusiast

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Professional Summary

Motivated and dynamic MBA student with over 5 years of experience organizing outdoor adventure camps and 4 years of leadership in NGO work. Proficient in project management, strategic planning, and teamwork. Known for executing impactful, budget-friendly programs and committed to community development and social service.

Work Experience

Eco Adventure Camp Organizer | Bhopali Trekkers | 2019 – Present

- Organized trekking and eco-tourism events across India.
- Designed cost-effective, sustainable travel packages.
- Managed client engagement, logistics, and safety protocols.

Treasurer | Unnatisheel Chhayaapath Foundation | 2020 – Present

- Oversaw budgeting and finance for NGO operations.
- Led donation drives for education, food, clothing, and hygiene.
- Coordinated cleanliness and social awareness campaigns post-COVID.

Internship Experience

Inventory Intern | DPR Service LLP | May 24 – August 25, 2025

- Assisted in managing and optimizing inventory systems.
- Performed stock audits using MS Excel and inventory software.
- Collaborated with the supply chain team to reduce surplus inventory.
- Gained practical experience in warehouse and stock control operations.

Workshops & Training

AI-Powered Data Analytics Program | Greeks of Gurukul | Completed: March 22, 2024

- 15+ hours of intensive training on AI-based data analytics tools.
- Learned data-driven decision-making and business intelligence.

Education

MBA – Marketing & Finance | Barkatullah University, Bhopal | 2023 – 2025 (Pursuing)

PGDCA | Makhanlal Chaturvedi University, Bhopal | 2022 – 2023

Bachelor of Computer Applications (BCA) | 2018 – 2022

Higher Secondary (12th – Maths & Science) | Completed in 2018

High School (10th) | Completed in 2016

Skills

Project Management · Leadership · MS Office · Inventory Control · Communication · Strategic Planning

Hobbies & Interests

Trekking · Cycling · Music · Traveling · Exploring Culture

Languages

Hindi (Fluent) · English (Proficient)