

# ANUSHKA SHUKLA

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## SKILLS

- Communication Skills
- Adaptability
- Tailwind CSS
- HTML5
- MS Word
- Computer Networks
- Leadership
- Presentation Skills
- Computers (Microsoft Office)
- CSS3
- Google Docs
- Time Management
- Logical Thinking
- Interpersonal Skills
- MS Excel
- DBMS

## EXPERIENCE

Recruiter (US/IT) January 2025 - Current  
MRR IT Services

- Oversee all recruitment process including posting jobs, go through resumes, go through candidates' data, arrange interviews, go through all related documents, make joining and appointments letters.
- Oversee all HR functions including recruitment, employee onboarding, performance management, compensation and benefits, employee relations, and compliance with labor laws.

Technical Support Engineer June 2024 - December 2024  
NextGen Enterprises

- Providing technical support: Troubleshoot, diagnose, and resolve technical issues.
- Testing and identifying potential issues or improvements on technical systems and processes. Collaborating with cross-functional teams to implement and maintain hardware and software systems.
- Providing support and troubleshooting solutions for system malfunctions and other technical difficulties.

## EDUCATION

Bachelor of Technology - Computer Science and Engineering June 2024  
BABU BANARASI DAS INSTITUTE OF TECHNOLOGY AND MANAGEMENT, Lucknow, UP  
GPA: 76.5%

## CERTIFICATIONS

- The Complete Python Pro Bootcamp for 2022, Dr. Angela Yu
- Entrepreneurship Awareness Drive, IIT Kharagpur

## ACCOMPLISHMENTS

- Successfully completed the 100DaysOfCode in basic Python
- Solved over 100+ questions on GeeksForGeeks
- Conducted various Seminars, Webinars, and Conferences during college time

- Represented the idea of LEGAL LINKHUB at the International Conference of Scopus
- Management Trainee of ENIGMA 1.0 '23
- Volunteered over 500+ students in the college fest UTKARSH'24