

CURRICULUM VITA-E

VIKASH KUMAR RANA

☎ +91- 8340423053 || ✉ vikash.rana3690@gmail.com

📍 Ranchi Jharkhand || 🌐 <https://www.linkedin.com/in/vikash369>

PROFILE SUMMARY

A highly skilled and experienced Fleet Maintenance Engineer with over **3+ years** of expertise in managing preventive and corrective maintenance of **HEMM vehicles**. Proficient in diagnosing, workshop operations, vendor management, inventory control, compliance with transport regulations, cost optimization and repairing complex vehicle issues of **Scania(P410), Bharat Benz (3532CM), Tata Signa (4830.TK, 3530.TK)**, with excellent communication and problem-solving skills.

EDUCATION

Jawaharlal Nehru Technological University, Hyderabad

April 2015- May 2019

B. Tech- Mechanical Engineering – percentage- 68.29%

SKILLS

- | | | | | |
|------------------------------------|-------------------|-------------|--------|--------------------------|
| 1. Microsoft Excel | 2. Microsoft Word | 3. Power BI | 4. SQL | 5. Microsoft Power Point |
| 6. Vehicle Diagnostic Tool (SDP-3) | | | | |

EXPERIENCE

Refex Industries Limited || Senior Executive Fleet In-charge

Feb-2025 to Continue

- Supervised a fleet of over 71 heavy commercial vehicles for daily operation.
- Planned and executed preventive maintenance schedules and emergency repairs.
- Coordinate with local garages and OEM-authorized service centers for major Problem.
- Maintained accurate maintenance reports, fuel usage reports, and service records & MIS Reporting.
- Ensured vehicles met RTO compliance, including timely fitness tests, road tax, insurance, and permits.

BGR Mining & Infra Ltd || Maintenance Engineer.

June-2022 to Jan-2025

- Responsible of managing daily maintenance and repair more than 80+ mining tipper trucks & LMV.
- Supervised a team of mechanics, electricians, and helpers ensuring smooth functioning of garage activities.
- Planned and executed preventive maintenance schedules to reduce vehicle breakdowns in remote mining sites.
- Ensured timely availability of spares and consumables parts through vendor coordination and inventory control.
- Maintained service logs, job cards, and records in coordination with the transport and site teams.
- Coordinated with OEMs for warranty claims, AMC services, and technical support.
- Monitored garage expenses and implemented cost-saving practices in repairs and consumables.

Hettich India Pvt Ltd. || Sales Executive Engineer

Feb-2021 to May-2022

- Knowledge of technical specifications and applications of furniture fittings hardware product.
- Hands-on experience in client handling, product presentations, quotations, order finalization, and post-sales service.
- Successfully managed dealer and distributor networks and timely order fulfillment.

- Coordinated closely with the production and logistics team to meet customer-specific requirements and delivery deadlines.
- Conducted market research and competitor analysis for pitching our product to the desired customers.

Utility Power Tech Limited || Site Engineer.

June-2019 to Jan-2021

- Responsible for daily supervision of site activities, including material management, labor coordination, and contractor handling.
- Regularly conducted quality inspections and ensured adherence to construction codes, safety regulations, and client requirements.
- Maintained accurate site documentation including DPR, material receipts, and labor records.
- Adept in problem-solving, team leadership, and multitasking under high-pressure environments.

PERSONAL DETAILS

Father's Name	:	Mr. Hemlal Rana
Mother's Name	:	Mrs. Prabha Devi
Date of Birth	:	16 th -Jan-1998
Sex	:	Male
Religion	:	Hindu
Marital Status	:	Married
Nationality	:	Indian
Language Known	:	English & Hindi
Hobbies	:	Listing Music, Playing Chess.
Permanent Address	:	At + PO- Harli, PS – Barkagaon, Dist - Hazaribagh, Pin Code - 825311 (Jharkhand)

DECLARATION

I do here by declare that all the statement made in the application is true under best of my knowledge.

(VIKASH KUMAR RANA)