

CURRICULUMVITAE

- **PERMANETADDRESS-**
- **NAME-DILLIP KUMARSWAIN**
- **S/O-BHARATKUMARSWAIN**
- **AT-BENAPUR**
PO-KANTIGARIA
- **VIA-DHANAMANDAL**
- **DIST-JAJPUR**
- **PIN-755049**
- **MOB-9090454535,9938123097**
EMAILID-dillipkumarswain1996@gmail.com

EDUCATIONQUALIFICATION:

YEAR	QUALIFICATION	STREAM/BRANCH	SCHOOL/COLLAGE NAME	PERCENTAGE
2011	10TH	BSE	MALIHASUNI BIDYAPITHA,GARAGALI	51%
2013	+2	SCIENCE	B.B MAHABIDYALA,CHANDIKHOLE	41%
2014	COMPUTER	PGDCA	TECHNOIT,JARAKA	A+
2016	DIPLOMA	ELECTRICAL	KALINGA NAGAR POLYTECHNIC,TARAPUR	74%

2019	Btech	EEE	Rajdhani Engineering Collage,Rasulgarh,Bbsr	69%
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PERSONALVITAE

- **Date of Birth** :31.05.1996
- **Sex** :Male
- **Nationality** :Indian
- **Marital Status** :Married
- **Language** :English , Hindi , Oriya
- **Hobbies** : Playing & Watching Cricket, Listing Song.
- **WORKEXPERIENCE:**
 - » I was working Apprenticeships Videocon Pvt. Ltd. Maharashtra in the year sept 2016 to Aug. 2017.
 - » Working as Service Advisor at Sai Sudha Motors pvt ltd (TATA MOTORS Authorized service centre) with CRM-DMS, VCM ANALYTICS. In ORACLE SOFTWARE at Panikoili,Jajpur from 19.02.2017 to 30.07.2020.
 - » Working as a asst. works manager with Claim Manager at EximInfrastructure(I) Pvt. Ltd. (TATA MOTORS Authorized service center) at sukinda,jajpur from 01.08.2020 to 10.10.2021.
 - » Working as Works Manager at Exim Infrastructure (I)Pvt. Ltd. (TATAMOTORS Authorized service center) at sukinda,jajpur from 10.10.2021 to 12.07.2024.
 - Working as Works Manager at Equipage Automobiles Pvt.Ltd.(TATAMOTORS Authorized service center) at Jharsuguda from 15.07.2024 to 25.11.2024.

PRESENTORGINAZATION:

Working as Works Manager at Maa Kali Automotive .(TATAMOTORS Authorized service center) at Jajpur from 01.12.2024 to till date.

MAJOR VALUE ADDING CONTRIBUTION IN THE PRESENT

ORGANIZATION:

- ☐ Discuss with MD and higher authority regarding company commercial policy &their benefit.
- ☐ Looking stock of material on weekly basis & report to higher authority.
- ☐ Co-Ordinate the Office and Arranging Daily meeting.
- ☐ Looking all paper works for our activity.

- ☐ **Plan to achieve daily Sales & Daily Collection.**
- ☐ **Discuss daily with junior employees regarding claim, Sales, Delivery, Payment Etc. On spare parts and service.**
- ☐ **Understand the queries of customer and dealer & further discussion with higher authority.**
- ☐ **Checking daily,monthly account statement & analysis against in crm data base.**

DECLARATION:

I do hereby declare that the above mentioned information is true and complete to the best of my knowledge and belief.

Date:-24.06.2025

Place:-Jajpur,Odisha