

# AMIT SOOD

H. No. 336, near new GMT School, badi haibowal, ludhiana, Punjab | 8727876620 | amitsood4949@gmail.com

Experienced supervisor and manager with 5+ years of experience seeks to improve overall efficiency in the following companies. Career highlights includes handling all the responsibilities including managing the staff, building client relationships and keeping the records and data of the company up to date.

## EXPERIENCE

### 2017-2019

Assistant in marketing | Muscle Tech Supplement Company | Ludhiana

Detail oriented and passionate performance marketer in calculating and monitoring the growing customer rate and increasing the sales of products every month.

### 2019-2022

Supervisor | DMC Boys Hostel | Ludhiana

Managing daily operations of hostel, ensuring high standards of cleanliness and supervising the team of 15+ staff members leading to 40% improvement in guest satisfaction and safety.

### 2022-2025

Junior Manager | Nivia Garments | Ludhiana

A seasoned manager with experience in overseeing factory operations, including production planning, quality control, and team leadership. Skilled in managing budgets, and ensuring timely delivery of high-quality garments,

## EDUCATION

### August 2018- July 2021

Bachelors Of Arts | Punjab University | Chandigarh

### March 2018

10+2 | St. Patrick Sen. Sec. School | Ludhiana

### March 2016

10<sup>th</sup> | St. Patrick Sen. Sec. School | Ludhiana

## SKILLS

- Good Communication
- Problem Solving
- Strategic Thinking
- Adaptability
- Leadership Quality
- Project Management