



AJITH P A

Dynamic and technologically astute professional with 9 years of outstanding service and sales experience. Held a various key position, such as, service advisor, fleet officer, admin and show room manager, devoted to striking a balance between business objectives and enhancing operational effectiveness through efficient personnel management, recordkeeping, and customer service, Well-known for maintaining composure under pressure

Experience

Contact

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Address

Irinjalakuda ,Thrissur, Kerala

Education

2014-2017

Madurai Kamraj University

B.com

2010-2014

Matha college of technology

B. Tech Automobile Engineering

Expertise

- Auto CAD
- Solid Works
- Tally ERP 9.0

Language

English

Hindi

Tamil

Malayalam

Menora We2 Auto Detailing Studio

Showroom Manager 04/23 - 2024 (Ongoing)

Managing showroom

Sales and Purchase Operations

Job supervision

Sales and Service team lead

4JB Automation & Power Controls Pvt.Lds

Office Admin/ Sales/ Technical/ Accounts 06/21 - 03/23

Doing day to day operations of the office for its smooth working.

Sales and Purchase Operations

Marketing of USA brands like Enovation & Murphy

Technical advisor of the sales team

After sales technical assistance

Writer Safeguard Pvt Ltd

Fleet Management Executive 01/ 20 - 05/20

Fleet management through entire Kerala State

calling and managing Drivers and their vehicles related issues

Cost management of diesel and maintenance cost

Maintaining smooth and proper operation of cash handling vehicles

FMS and CBS updation

Infine Corporate Solutions

Accounts Trainee 03/18 - 09/19

Accounts reconciliation

GST

Auditing

Avaran Yamaha

Service Advisor 12/16 - 04/18

Calling customer and vehicle receiving for service

Clearing customer queries through phone

Maintaining service quality and customer satisfaction

Nippon Toyota

Service Advisor 06/15 - 11/16

Customer care support

Vehicle mechanical complaints rectification

Managing the service staff and customer complaints

Achieving the maximum satisfaction of customer

Goodwin Qatar

Procurement Officer 12/14 - 04/15

Client Meetings

Purchase & Cost Management

Local and International purchases