

CURRICULUM VITAE

E-8 Shankracharya Homes Bagsewaniya
Hoshangabad Road Bhopal
Distt. – Bhopal (M.P.) 462043
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VAIBHAV RAWAT

Career Objective: -

To contribute my potential & skill by providing innovative ideas for the achievement of organizational goals & help me towards self-development by learning & expose to new assignment.

Work/Professional Summary: -

Senior Executive (Store)

**Marshall Logistics LLP c/o VE Commercial Vehicles Bagroda Bhopal (M.P.)
(Sept 2022 – Present)**

- Creating plan for dispatch as required from VECV per day.
- Picked up material as respective area of store.
- Physically verify each and every material before loaded in the vehicle.
- Coordinate and follow up with VECV team for critical material that are in In-transit.
- Generated challan on SAP basis.
- GRN pendency reporting to stores, better co-ordination with transporter.
- Timely generation of GE to avoid vehicle accumulation at entry gate.
- Fast respond to critical requirement, hence avoiding line stoppage.
- Monitoring Putaway process every day to finding material easily.
- Inventory accuracy.
- Parts Preservation and Part PHR maintain.
- Provide to data to plant head on daily basis for BOM, line stoppage.
- To maintain all stores records receipts, issues, return, rejected, expiry stock.
- Planning of manpower co-ordinating with purchase department.
- Inspection & Inventory of all incoming Materials.
- Procurement of General Utility items & housekeeping items.
- Disposal of available scrap.
- To co-ordinate Purchase Department for the follow-up of requirements given by the various department.
- To ensure proper G.R.N.'s are made on receiving goods.
- To ensure rejected goods are sent back after co-ordinate with supplier.

Educational/Qualification: -

- **B.E. in Mechanical Engineering** from BHABHA University Distt. Bhopal (M.P.) Affiliated to BHABHA university Bhopal in first division with **6.95 CGPA** in the year 2023.
- **Higher Secondary 12th** from Government Subhash Higher Secondary School Bhopal Affiliated to M.P. board Bhopal in second division in the year 2019.
- **High School 10th** from K.M. Convent Higher Secondary School Bhopal Affiliated to M.P. board Bhopal in second division in the year 2016.

Computer Proficiency: -

- SAP MM Module
- MS office, WMS

Strength: -

- Versatile, always apply positive approach to achieving the target.

Personal Profile: -

• Name	:	Vaibhav Rawat
• Father's Name	:	Mr. Manoj Rawat
• Date of Birth	:	25 th Nov 1998
• Gender	:	Male
• Marital Status	:	Unmarried
• Nationality	:	Indian
• Languages Known	:	Hindi, English

Declaration: -

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Date: _____

Place: _____

(VAIBHAV RAWAT)