

SHUBHAM BHARDWAJ

WORKS MANAGER

CONTACT

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EDUCATION

**B-TECH (MECHANICAL
ENGINEERING) 2013-17**

B.T. Institute of Research &
Technology, Sagar, MP

Rajiv Gandhi Proudhyogiki
Vishwavidyalaya, Bhopal, MP

12TH CLASS 2013

Sunrise Public School
Sagar, MP Board

10TH CLASS 2011

J&K Public School, Udhampur
J&K Board

KEY SKILLS

Team Leader
Critical Thinker
Quick Learner
Motivator
Decision Maker

INTERESTS

Acting
Basketball
Movies
Travelling

PROFILE

I am seeking a challenging role within a renowned organization where I can leverage my skills to contribute to its growth and success.

EXPERIENCE

WORKS MANAGER • AUGUST 2019-PRESENT

Cargo Construction Company Private Limited, New Delhi

Responsibilities

- **Shift Supervision:** Directly oversee and manage the operations during assigned shifts, ensuring smooth functioning and adherence to organizational policies and standards.
- **Manpower Handling:** Efficiently manage and allocate personnel resources to various tasks and projects as per requirements, optimizing productivity and performance.
- **Team Leading:** Lead and motivate teams towards achieving set goals and objectives, fostering a collaborative and supportive work environment that promotes growth and development.
- **Breakdown Control and Technical Support:** Proactively address and mitigate breakdowns in equipment or processes, providing timely technical assistance and guidance to troubleshoot and resolve issues effectively.
- **Daily Monitoring of Shift Performance:** Regularly monitor and assess key performance metrics such as shift losses, breakdown occurrences, and vehicle availability, identifying areas for improvement and implementing corrective measures as necessary.
- **Adherence to Maintenance Schedule:** Ensure strict adherence to the workshop maintenance schedule, coordinating with relevant teams to execute preventive and corrective maintenance activities in a timely manner, minimizing downtime and optimizing operational efficiency.
- **Knowledge of Analytical Tools (SAP/CRM):** Utilize analytical tools such as SAP and CRM systems to gather, analyze, and interpret data related to shift operations, manpower utilization, maintenance schedules, and performance metrics, facilitating informed decision-making and continuous improvement initiatives.

PRODUCTION ENGINEER • DECEMBER 2017-MAY 2018

Sriman Chemicals Private Limited, Hyderabad

Responsibilities

- Ensuring the quality of raw materials by meticulously checking them to meet the required standards.
- Oversee and maintain cleanliness in the production area to uphold hygiene and safety standards.
- Ensuring that daily tasks are completed efficiently and within specified deadlines, coordinating with the team to meet production goals.
- Plans and strategies that inspire and encourage workers to excel in their roles.
- Inspect the final products to ensure they meet the required standards for consistency, durability, and appearance...