**CURRICULUM –VITAE**

**Ritika Verma**

**(Digitel Sales Executive in SAS AUTOMOTIVE Pvt. Ltd. Lucknow)**

**Mob. +919235389625**

**E-mail ID- ritikaverma.neeru@gmail.com**

|  |
| --- |
|  |

 **OBJECTIVE:** To achieve a responsible and challenging position in an organization where I can get an opportunity to bring out of the best of my creativity, talent and technical knowledge.

**Total Working Experience:-**

* **Worked as a Digitel Sales Executive (Enquiry Management) in SAS AUTOMOTIVE Pvt. Ltd. From Jan 2021 to Dec 2023.**
* Worked as a Relationship Manager in MG Lucknow (Beeaar Autowheels India Pvt.Ltd.) From Sept 2018 to Dec 2020.
* Worked as a Sales Consultant in JSV Hyundai from Oct 2016 to Aug 2017.
* Worked as a Sales Consultant in Renault Lucknow city From Oct 2014 to Sept 2016.
* Joined Nirmala convent as Account Executive from July 2013 to Sept 2014.

 **Role & Responsibilities (Sales Consultant) –**

* Attending enquiries & converting to retails with complete customer satisfaction.
* Providing finance facilities to customer.
* Selling allied Business.
* Maintaining strong customer relation.

 **Role & Responsibilities (Account Executive) –**

* Taking care of school expenses.
* Fee depositor.
* Maintaining Register daily basis of convince & expense .

 **Educational Qualification:-**

* M.Com from IGNOU in 2018.
* B.Com from Lucknow University in 2016.
* Intermediate from U.P. Board Allahabad in 2013.
* High School from U.P. Board Allahabad in 2011.

**Professional Skill:-**

* ADCA Certified from LCE.
* CCC Certified from NIELIT.
* Tally Certified from LCE.
* Customer Service Essentials from Great Learning Academy.
* Customer Relationship Management from Great Learning Academy.

**Personal Information-**

**Husband Name**  : Mr. Ram kumar Rawat

**Sex**  : Female

**Nationality** : Indian

**Date Of Birth** : 26/08/1996

**Marital Status**  : Married

**Language Known** : Hindi & English

**Present Address** : 631/1 Brij Mohan Puri Colony Kanchanpur Matiyari

 Faizabad Road, Chinhat Lucknow , Uttar Pradesh India, 226028

 **Contact no**. : +919235389625

**Date: 15/06/2025**

**Place : Lucknow**

Warm regards:

**(Ritika Verma)**