

RESUME



Objective: -

To learn, enhance and use my skill professional knowledge and resource towards the enlistment of the concern which provide opportunities for growth and up gradation of skill and capabilities apart from adequate compensation for the service rendered.

PERSONALDETAIL

Name : SHIV SHANKAR BHAGAT

Date of Birth : 29.12.1969. -Age -56

Present Address : JP Marg, Jatra Tand Kanke Road Ranchi, 834008.

Mobile No. : 8595797655

E.Mail ID : shivsbhagat1969@gmail.com

Marital Status : Married

Language Known : English, Hindi, Oriya.

Education Qualification :

1. B.Com- Vedvyas College, Rourkela, Under Sambalpur University, Orissa, April 1989.
2. Computer Basic Knowldge- MS Office(Word & Excle).

PROFESIONAL EXPERIENCE :-

Backend Executive : True Homez PVT LTD.(Loan DSA), Saidulajab, Saket, New Delhi. From Jan. 2014 to March. 2025 (CLOSED) .

Job Profile : Office Management, Scrutiny of Loan files(Home Loan) and Process in Bank for Disbursement, Cordinate with builders for Property Papers,payment of commision after sales, office vehicle Maintenance(Cars and Bikes), banking and other financial jobs.

- Business Partner (Spare Parts) :** **Goodwill Motor Garage(FIAT Specialised-Unauthorised)**
Service centre, Ranchi, Jharkhand.
- : From- Jan 2006 to Nov. 2013.
- Job Profile** : Order of Spare Parts from Distributors , Sales to Customers,
Billing and Inventory Check, Preparing estimate of accidental
Vehicle and arrange Parts on urgent basis.
- Spares Sales Executive** : **The Republic Pvt Ltd (Dealer of FIAT Cars)** UNO,Palio,
Petra, Siena. From- Sept 2002 to Oct 2005.
- Job Profile** : Spare Parts Sales of outsation retailers, Counter Sale, Inventory,
Control, Order of Short listed Parts to SPD FIAT and billing.
- Backend Executive** : **Premier Agencies(Auth. Dealer Escorts Yamaha Motors Ltd)**
Ramgarh, Jharkhand.
From - April 1997 To July 2002.
- Job Profile** : Showroom bike Sales, Staff attendance and salary, cash handling,
Free service bills and warranty claim reimbursement and billing
Of workshop repair works.

Declaration

I hereby declared that all information are true to the best Knowledge.

(Shiv Shankar Bhagat)