

MOHD UMAIR

Phone: 6266185263

Email: Mohdumair626618@gmail.com

Location: Bhopal, Madhya Pradesh

EDUCATION

Bachelor of Business Administration (BBA)

All Saints College

Passing Year: 2025

WORK EXPERIENCE

- 2 Years Experience in Real Estate Sales & Client Handling
- Property buying & selling consultation
- Lead generation through calling and online platforms
- Site visit coordination and deal negotiation
- Customer relationship management and follow-ups

SKILLS

- Fluent English Communication
- Sales & Negotiation Skills
- Customer Support Handling
- Lead Generation
- MS Office (Word, Excel, PowerPoint)
- Email & Social Media Handling
- Work From Home Setup Ready

CAREER OBJECTIVE

To obtain a challenging Work From Home position in Customer Support, Sales, or Virtual Assistance where I can utilize my communication skills, business knowledge, and real estate experience to contribute to company growth.