

# MEET J SANGHADIA

+91 8238908528 

Parts Manager

meetsanghadia@gmail.com 

B – 401 Sarthak Flats , Sargasan, Gandhinagar 

## SUMMARY

I had a diverse journey in the automotive industry, from starting as a Service Advisor to excelling as an Automotive Service Manager and Technical Trainer. Along the way, I have demonstrated proficiency in customer service, training, and management, earning certifications and accolades. Currently serving as a Parts Manager at VEDA Hyundai. I have embraced new challenges, showcasing leadership in procurement, inventory management, and team development. I continuous learning ethos and adaptability highlight your commitment to professional growth within the automotive sector.

## EDUCATION

### B.E. (Automobile)

Bachelor's Degree in Automobile Engineering  
2011 – 2015

### HSC (Science)

12th Science  
2010 – 2011

## SKILLS

- Team work
- Training
- Data Analysis
- Customer Service
- Inventory management
- Parts Arrangement
- Supply chain management

## CERTIFICATIONS

- SSQS Bronze Certification of Maruti suzuki 2018
- Regional skill compilation winner in 2018 Maruti Suzuki
- Zonal skill compilation winner in 2018 Maruti Suzuki
- Employee of the month in Feb. 2023 as parts Manager
- Employee of the month in Nov 2023 as Parts Manager

## PROFESSIONAL EXPERIENCE

### Parts Manager

VEDA Hyundai (Vtech Nxt Gen Global Pvt. Ltd. )| Sept 2024 - Present

- As a Spare Parts Manager, I am seeing the timely supply of parts to the workshop, body shop, and counter sales while maintaining accurate inventory levels.
- I am managing relationships with suppliers, ensuring consistent stock availability and efficient parts distribution.
- My role also includes ensuring quality control, minimizing downtime, and supporting operational efficiency across departments.

### Parts Manager

Cars24 Services Pvt. Ltd. | Feb 2022 - Aug 2024

- As a parts manager i was managing inventory, procurement, and distribution of automotive parts, ensuring efficient operations and customer satisfaction.
- I also collaborate with vendors,manage budgets, and maintain accurate records to optimise supply chain processes.

### Training Manager

Popular Wheelers Pvt. Ltd.| Aug 2021 - Feb 2022

- Managed and executed comprehensive training programs to enhance employee skills and performance.
- Utilise instructional design principles to develop engaging content and assess training effectiveness

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## PROFESSIONAL EXPERIENCE

### Service Manager

Starline Cars Pvt. Ltd. | Feb 2021 - Aug 2021

- Expertly liaise between customers and automotive technicians, providing comprehensive vehicle diagnostics and repair recommendations.
- Deliver exceptional customer service by ensuring satisfaction and facilitating smooth service processes

### Lecturer

Atul Polytechnic, Mahudi | July 2019 - Feb 2021

- Automotive lecturer with a diploma in Automobile Engineering, adept at delivering comprehensive courses, fostering student engagement, and instilling practical skills in automotive technology.
- Experienced in curriculum development and hands-on instruction to prepare students for careers in the automotive industry

### Service Adviser / Service Manager

Nexa Service ( Nanda Automobiles) | November 2017 - July 2019

Arena Workshop (Nanda Automobiles) | May 2015 - November 2017

- As an Automotive Service Adviser coordinates vehicle maintenance and repairs, assessing customer needs and advising on service options while ensuring efficient scheduling and quality customer service.
- Personally act as a liaison between customers and automotive technicians to ensure effective communication and resolution of automotive issues.