PERSONAL INFORMATION

Manjunath Venkatesh Bhandarkar

📍 Manjunath Narshima Krupa, Opp Tirupati Balaji Marbles, P B Road Unkal Hubli

📞 9980995490

✉ mvbindia@gmail.

Date of Birth	: 10/05/1982
Marital Status	: Married
Nationality	: Indian
Known Languages	: English, Hindi, Kannada, Marathi, Telagu, Konkani

CAREER OBJECTIVE

To obtain a position that will enable me to use my strong managerial skills and my ability to work well with people. With over 15 years experience, I look forward to use my knowledge and skills for the benefit of the firm I work with.

EXPERIENCE

Dhanashri Cotton Company   *November 2003 - Till Date*
Partner
Responsible for the Smooth Functioning of the Business.

Administration:- Maintaining Books Of Accounts, GST Return Monitoring, Handling Mails, Payments, Banking Work and all other General Clerical Task.

Operations:- Quality Checking, Ensuring Optimum Production, Smooth Functioning and Maintenance of Machinery.

Logistics:- Responsible for all the Purchases Inventory and Sales. Generating Invoice e-way Bills and all other necessary Documents Required for the Transportation of Goods.

HR:- Hiring and Retaining the Right Number of Staff and Labour. Weekly Wage Distribution. Handling Grievances and Conflicts.

EDUCATION

P C Jabin Science College
BSc (Electronics), 52.10%

H S Kotambiri Science College   2003
PUC, 46%

Swami Vivekanand English Medium School   2000
SSC, 52%

                                                     1998

TECHNICAL SKILLS

Basic Computer Skills, MS Office Skills
Business Accounting and Taxation Course Conducted by Karnataka Chamber of Commerce and Industry
Good Interpersonal Skills

ACHIEVEMENTS & AWARDS

Participated in Karnatak University Second Zone Table Tennis Tournament
Won 1st place in Discus Throw at PU Level
Won 2nd place in Shot Put at PU Level
Won 2nd Place at Hammer Throw at PU Level
Won 2nd place in Badminton at PU Level
Won 2nd place in Singing Competition held at School Level.

DECLARATION   I hereby Declare that the above furnished information is true to the best of my knowledge.

MANJUNATH VENKATESH BHANDARKAR