**SHIV PRAKASH KUMAR**

**Vill. Patti Jasauli, Post: Jasauli Patti, PS: Kotwa**District: East Champaran, Bihar – 845437
Mobile: 9693191116 | Email: kumarshivprakash2004@gmail.com

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## Career Objective

A dedicated and honest graduate looking to start a professional career as a Business Executive. Strong in communication, customer service, and computer handling. Confident in managing office tasks, customer support, and basic financial documentation.

## Educational Qualifications

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Qualification | Board/University | Subjects | Year | Percentage |
| B.Sc. (Hons.) in Physics | [Your College], [University] | Physics, Math, Chemistry | 2024 | 89% |
| Intermediate (Class 12th) | BSEB, Patna | I.Sc (PCM) | 2021 | 60% |
| Matriculation (Class 10th) | BSEB, Patna | General | 2019 | 63% |

## Skills

- Communication in Hindi and English
- MS Office (Word, Excel, PowerPoint)
- File management and typing
- Internet usage and email handling

## Computer Training

Completed KYP (Kushal Yuva Program) certified course:
- Basic computer skills
- Internet & email usage
- Workplace behavior & communication

## Personal Information

Father’s Name: Rupesh Sharma

Father’s Occupation: Carpenter

Date of Birth: 01/01/2004

Permanent Address: Vill. Patti Jasauli, Post: Jasauli Patti, PS: Kotwa, District: East Champaran, Bihar – 845437

Languages Known: Hindi (Fluent), English (Basic)

## Declaration

I hereby declare that the above information is true and correct to the best of my knowledge.

Date:
Place: East Champaran, Bihar

(Shiv Prakash Kumar)