

JEROME MILTON.N
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CAREER OBJECTIVE :

To seek challenging avenues where my knowledge and experiences with the organization growth.

WORK EXPERIENCE :

- Company Name : Pillai & Sons Motor Company (Maruti Suzuki Dealer).
- Duration : February 2021- Present.
- Designation : Management Trainee & Admin (Back Office).

- Company Name : Balu Honda (dealer).
- Duration : 2017- 2018.
- Designation : Sales Team Leader & PDI Manager.

PERSONAL TRAIT:

- Ability to make people understand and convince them.
- Ability to produce the best result in pressure situations.
- Ability to work in team as well as individual.
- Strong motivational and leadership skills.

KEY SKILLS:

- Ordering, Forecasting and Tracking the Vehicles based on the customer's requirements.
- Handling the back end teams operations like Vehicle Allocations, Invoicing, Insurance, Warranty, Claims and Registration Process for all branches.
- Monitoring the Product Display Arrangements, Punching of Enquiries and Bookings.
- Monitoring and maintaining the reports of All Branches Performance based on the Sales Parameters on daily basis.
- Periodically Monitoring the Company Safety Audit Documents, Financial Payouts and Rental agreements.

ACADEMIC QUALIFICATION:

Course	University/ Board	Institute	Year of passing	Percentage/ CGPA
MBA	Anna University	Gnanam School of Business	2020	7.5
B.E- Mechanical Engineering	Anna University	St. Joseph's College of Engineering & Technology, Thanjavur.	2016	7.4
Higher Secondary	Matric	Maxwell Matric.Hr.Sec.School, Thanjavur.	2012	73.58
SSLC	Matric	Maxwell Matric.Hr.Sec.School, Thanjavur.	2010	79.9

MAIN PROJECT UG & PG :

- **Project Area** : Manufacturing Technology
- **Project Title** : Mechanical Behaviour of Aluminum Metal Matrix Composite.

- **Project Area** : Supply Chain Management
- **Project Title** : Supply Chain Performance and Effectiveness with references to Steel Retailers.

ACHIEVEMENTS & RESPONSIBILITIES TAKEN :

- Participated in open chess meet (school level).
- Participated and won prizes in Drawing Competition conducted by Road safety.
- Served as the President of Mechanical department in UG.
- Serving as a Event Coordinator in PG.
- Serving as a Secretary of Operation club in PG.

AREA OF INTEREST:

- Marketing
- Operations

TRAINING & OUTBOUND ACTIVITY:

Implant Training:

- Undergone Implant Training (14 Days) At **GOLDEN ROCK** (Locomotive) in Trichy.
- Undergone Implant Training (5days) At **TNSTC** (Recycling Buses) in Kumbakonam.
- Undergone workshop in **KARVY** on basic Stock Market practice.
- Undergone Internship (1 Month) in **TATA POWER SOLAR PLANT** in Bangalore.

Outbound Activity:

- Conducted a study at survey of Puthukariya Pattivillage on September 16, 2018 at Sengipatti. The people needs and facilities are satisfied with their family or not.
- Vegetable Market Survey on October 9, 2018 at Thanjavur district.
- Attended the Survey in the Multi branded home appliances and Branded Ice-cream parlour on November 25, 2018 at Trichy district.
- Retail walk in Trichy and thanjavur to understand the retail formats.

REFERENCE:

Dr.S.P.S. Arul Doss

CEO,

Gnamam School of Business, Sengipatti.

