

# Resume

**Hardik Paroche**

House No. 14, Street No. 1, Dwarka Nagar, Bhopal, Madhya Pradesh

+91 8959794239

hardikparoche76@gmail.com

Date of Birth: 20th October 1992

Father's Name: Ashok Paroche

**Career Objective**

To obtain a responsible position in a reputed organization where I can effectively utilize my knowledge and experience in the fields of sanitation, hospitality, and sales to contribute to the organization's success and enhance my professional growth.

**Educational Qualifications**

Qualification	Institution/Board	Year	Subject/Trade
Diploma in Sanitary Inspector	All India Institute of Local Self Government	2024	Sanitary Inspector
ITI (RAC Trade)	Government Gas ITI	2017	Refrigeration and Air Conditioning
12th (Higher Secondary)	MP Board	2012	Physics, Chemistry, Mathematics
10th (High School)	MP Board	2010	General Subjects

**Work Experience**

**Hotel Manager**

- Managing daily hotel operations
- Supervising staff and coordinating services
- Ensuring guest satisfaction and handling complaints
- Maintaining inventory and front-desk operations

**Sales Executive**

- Customer service and product promotion
- Handling billing and cash counter
- Providing product information and resolving queries
- Meeting sales targets and generating leads

## **Skills**

- Hospitality and hotel management
- Sales and customer relations
- Sanitation and public health knowledge
- RAC (Refrigeration and Air Conditioning) technical skills
- Basic computer literacy

## **Languages Known**

- Hindi
- English

## **Personal Information**

Name: Hardik Paroche

Father's Name: Ashok Paroche

Date of Birth: 20th October 1992

Address: House No. 14, Street No. 1, Dwarka Nagar, Bhopal, Madhya Pradesh

Marital Status: Single

Nationality: Indian

Gender: Male