

Priyanka Bhushan More

Badlapur, Maharashtra

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Dynamic and innovative professional with 8+ years of invaluable hands-on experience in handling several simultaneous projects.

## Work Experience

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### **Customer support executive**

AM2PM- India

May 2024 to March 2025

- Lead generation
- Lead filtration
- CRM handling
- Email drafting.
- Maintaining Google sheet.
- Calling on hot and cold data.
- Worked on pre-sale customer queries.
- Worked on Feedback and followup work.

### **Consultant**

Fenice Energy - India

May 2023 to April 2024

- Lead generation
- CRM handling
- Email drafting.
- Maintaining Google sheet.
- Calling on hot and cold data.
- Worked on pre-sale customer queries.

### **Customer feedback Collector**

Clinton Health Access Initiative - Bhopal, Madhya Pradesh

January 2022 to April 2023

- Making outbound calls.
- Collecting feedback data on call from beneficiaries and feed in survey form.
- Maintaining Google sheets.
- Do counseling and give information about multiple schemes. Resolving queries and give proper information or assistance.

### **Customer Relationship Manager**

Amber bush rubber industries.

April 2022 to June 2022

- To handle sales orders received and coordination with customers.
- To handle client servicing after sales.
- To solve customer's queries efficiently.
- To timely follow up for payments from customers.
- To maintain the systems for customer related Process.

- To execute process coordination work as delegated by the management. To execute additional work given time to time by management.

### **Facilitator**

Antarang foundation - Mumbai, Maharashtra

July 2019 to March 2020

Visit BMC schools in Mumbai and follow Curriculum based teaching method to help students.

Do career counseling and guide them with multiple career option in many industries.

And facilitate children about future career options. Basically it was Career Guidance program.

### **Assistant Project Manager**

Nitya sewa society - Bhopal, Madhya Pradesh

November 2017 to January 2019

Handling day to day activities of institute, Assisting project Director on over all project. Attending Govt. meetings, Making monthly and Quarterly report, Home visits, Case study, Counselling, Correspondence work of DCPU, ICDS and CWC.

### **Mentor**

Susumer foundation - Mumbai, Maharashtra

September 2016 to October 2017

Working in Different Districts of Rajasthan on Girls Child Education. Overall personality development of girls and teaching spoken English Language.

### **HR Executive**

Uselocator advertising Pvt. Ltd - Bhopal, Madhya Pradesh March 2016 to September 2016 HR related work.

### **Education**

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**Postgraduate Masters of social work in HR**

**Graduation B.SC in Computer science**

Bhopal, Madhya Pradesh

### **Skills / IT Skills**

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- Communication skills
- Sales & Marketing
- Decision Making
- Negotiation
- Computer skills
- English
- Hindi
- Typing
- Microsoft Excel

### **Languages**

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- Hindi - Fluent
- English - Fluent