

# Bishal Mallick

## Branch Manager

Seeking a Manager position in an environment where I can utilize my experience and my knowledge to add value to an organization. Professional manager with excellent communication/leadership and management skills.



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📞 8967420285

📍 Odisha, India

## WORK EXPERIENCE

### Works Manager

#### Trupti Automotives (TATA)

07/2022 - Present

Cuttack, India

##### Achievements/Tasks

- Detected and corrected problems that arise on service site and propose solutions to resolve them.
- Established a target and monitored the progress of the work.
- Ensured clear and effective communication between various trades and the various stakeholders.

### Service Manager

#### Krishna Automotive (Mahindra)

06/2021 - 07/2022

Rourkela, India

##### Achievements/Tasks

- Clearly defined employee responsibilities and tracked performance.
- Managed service requests and prepared a database listing such requests.
- Ensured that warranty specifications were upheld when work was performed

### Service Advisor

#### Topsel Toyota (Toyota)

07/2020 - 06/2021

West Bengal, India

##### Achievements/Tasks

- Pleasantly greeted customer and asked open ended questions to better determine problems/needs.
- Maintained excellent attendance record, consistently arriving to work on time
- Actively listened to customers, handled concerns quickly

## EDUCATION

### B-Tech in Mechanical Engineering

#### Surendra Institute of Engineering and Management

08/2017 - 08/2020

73.5% in M.A.K.A.U.T. West Bengal Board

### Diploma in Mechanical Engineering

#### Nilachal Polytechnic

04/2014 - 04/2017

64.1% in SCTEVT Board

### Matriculation

#### Bandemataram High School

2013 - 2014

61.33% in BSE Board

## SKILLS

MS Word

Advance Excel

Tally

MS Power Point

Client Relationship Management

Multi Tasking

Negotiation

Team Mangement

Lead Generation

Decision Making

Leadership

## PERSONAL PROJECTS

### Experimental Study on Gearless Power Transmission

- Analyzed the Design and Fabrication of Gearless Transmission For **Skew Shafts**.
- Performed study on **Multi Angular** Gearless Drive.
- Studied Design And Analysis Of Gearless Transmission Through **Elbow Mechanism**.

## LANGUAGES

English

Full Professional Proficiency

Hindi

Native or Bilingual Proficiency

Odia

Native or Bilingual Proficiency

Bengali

Full Professional Proficiency