

# BALAGANESH

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BALAGANESH M

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## CAREER OBJECTIVE

Dynamic and results-driven Transport Cluster Head with over 7 years of comprehensive experience in managing and optimizing transportation operations across multiple sectors. Proven track record in spearheading strategic initiatives to enhance operational efficiency, reduce costs, and improve service delivery within complex transport networks. Adept at leading cross-functional teams, developing and implementing innovative transportation strategies, and leveraging data-driven insights to drive decision-making. Exceptional skills in stakeholder management, budget oversight, and regulatory compliance. Committed to fostering a culture of continuous improvement and operational excellence to achieve organizational goals.

## TECHNICAL SKILLS

Auto CAD

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## Experience

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**ORCHIDS THE INTERNATIONAL SCHOOL / Cluster head**  
(Transport)

JUL 2023 - PRESENT

### Transport Management

**Fleet Management:** Oversaw vehicle operations, tracking, and route optimization to enhance efficiency.

**Resource Allocation:** Managed vehicle utilization and driver scheduling to maximize productivity.

**Compliance and Safety:** Ensured adherence to transportation regulations and managed insurance policies.

**Data Analysis and Reporting:** Analyzed performance metrics and generated reports for decision-making.

**Technology Integration:** Implemented and utilized transport management software and automation tools.

### Vehicle Repair and Maintenance

**Routine Maintenance:** Conducted regular servicing and inspections to ensure vehicle reliability.

**Repairs:** Diagnosed and repaired mechanical, electrical, and structural issues.

**Maintenance Scheduling:** Scheduled and executed preventive and predictive maintenance tasks.

**Parts and Inventory Management:** Managed inventory of spare parts and ensured quality control.

**Record Keeping:** Maintained detailed logs of maintenance activities and repair costs.

**Writer Business service Pvt Ltd/ State head -Senior Executive**  
-Fleet & facility

Aug 2022-Jul 2023

**State Head - Senior Executive - Fleet & Facility**

**Fleet Management:** Directed the operation and optimization of state-wide vehicle fleets, improving efficiency and reducing operational costs.

**Facility Oversight:** Managed facilities to ensure they met operational standards and supported fleet and logistics needs.

**Strategic Planning:** Developed and implemented strategic plans for fleet operations, maintenance schedules, and resource allocation.

**Compliance and Safety:** Ensured fleet compliance with regulations, managed safety protocols, and addressed regulatory issues.

**Team Leadership:** Led and mentored a team of fleet and facility professionals, enhancing performance and operational effectiveness.

**Data-Driven Decisions:** Utilized data analytics to monitor fleet performance, identify trends, and make informed decisions.

**Cost Management:** Controlled budgets for fleet operations and facility maintenance, optimizing expenses and improving cost-efficiency.

**Rennatus Procon Private Limited/ Executive – Transport**

OCT 2020 - AUG 2022

**Strategic Oversight:**

Developed and executed transportation strategies to optimize efficiency and cost-effectiveness.

**Operational Management:**

Directed daily operations, including logistics, fleet management, and route planning.

**Budget and Compliance:**

Managed budgets and ensured adherence to local, state, and federal regulations.

**Team Leadership:**

Led and mentored a team, fostering a high-performance culture.

**Vendor Relations:**

Cultivated and managed relationships with external partners and service providers.

**Data-Driven Decisions:**

Analyzed performance metrics to identify improvements and drive operational excellence.

## **Rennatus Projects Private Limited/Junior Executive – Transport**

SEP 2018 - SEP 2020

### **Junior Executive – Transport**

#### **Operational Support:**

Assisted in the management of daily transportation operations, including scheduling and route optimization.

#### **Logistics Coordination:**

Supported logistics planning and execution to ensure timely and efficient delivery of goods.

#### **Compliance and Documentation:**

Ensured adherence to transportation regulations and maintained accurate records and documentation.

#### **Vendor Liaison:**

Coordinated with external vendors and service providers to facilitate smooth operations.

#### **Data Management:**

Monitored and reported on transportation metrics to identify trends and support decision-making.

#### **Team Assistance:**

Provided support to senior executives and collaborated with team members to enhance operational efficiency.

## **Vignesh Auto Works/Trainee Mechanic**

May 2018 - Sep 2018

### **Trainee Mechanic**

#### **Technical Training:**

Received hands-on training in vehicle maintenance, diagnostics, and repair techniques.

#### **Maintenance Support:**

Assisted in performing routine inspections, servicing, and minor repairs on various types of vehicles.

#### **Diagnostic Assistance:**

Supported senior mechanics in diagnosing and troubleshooting mechanical issues using diagnostic tools.

#### **Parts Management:**

Helped with inventory management and ordering of replacement parts and supplies.

#### **Customer Service:**

Interacted with customers to understand their vehicle issues and communicated repair needs and recommendations.

#### **Safety and Compliance:**

Followed safety protocols and maintained cleanliness in the workshop to ensure a safe working environment.

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## Education

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Infant Jesus College of Engg. & Tech/ BE  
2018,

CGPA- 7.02

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## PROJECT

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Fabrication of Two wheel drive in 100cc motorbike.

## INPLANT TRAINING

Completed the implant training in **TAMILNADU STATE  
TRANSPORT CORPORATION** at KTC Nagar, Tirunelveli depot.

## CURRICULAR ACTIVITIES

Participate in a one day workshop on **Auto Ferrogen** in my college.  
Attend a one day workshop on **3D printing Technology** in **PSN college**.

## EXTRA CURRICULAR ACTIVITIES

Attend a one day conference on **1st National level mech-aero engineering seminar** by the society of aeronautical engineers at district science center Tirunelveli.

**Language known**

Tamil, English

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**DECLARATION :**

I hereby declare that the information provided in this resume is accurate and true to the best of my knowledge. I am confident that my extensive experience in transportation management, including logistics coordination, route planning, and fleet management, aligns with the requirements of the Transport Incharge role. I am committed to applying my skills and dedication to contribute effectively to your organization.

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