



SANTOSH KUMAR SINGH

Maintenance Manager Vehicle Fleet Automotive Expertise Leadership

+ 91-8512846909

s_singh_jpr@yahoo.co.in

www.linkedin.com/in/santosh-singh-a461271a3

India, Buxar Bihar

PROFESSIONAL SUMMARY

Quality-focused service management professional with 23 years of experience leading high-performing teams to achieve customers service targets. Quick-thinking problem-solver, dedicated to maintaining smooth-running operations through coordination and budget control. Trained in business management and administration.

WORK HISTORY

MAINTENANCE MANAGER LUCKNOW, UTTAR PRADESH
LION ENVIRO LUCKNOW PVT LTD. 01/ 2025 to till now.

- Oversaw hiring, training and development of new employees and staff.
- Procured pricing information from various vendors to support cost-effective purchasing.
- Planned scheduled maintenance outages as part of preventive maintenance program.

MAINTENANCE MANAGER NOIDA, UTTAR PRADESH
AG Enviro Infra Projects Pvt. Ltd. (Antony Waste Handling Cell Pvt Ltd)
08/2020 to 12/2024.

- Oversaw the management of 400+ commercial vehicles. Ensured 98% operational efficiency and meeting stringent transportation regulations.
- Communicating with clients during service calls for top quality customer service.
- Established and maintain consistent workflows for optimal efficiency.
- Administrated training program of 50 mechanics, significantly enhancing skills in diagnosis complex issues and repair.

Service Manager
Kairos Services Composite Pvt Ltd (GVK EMRI Lucknow Uttar Pradesh)
10/2018 to 07/2020.

- Oversaw the management of 1200+ commercial vehicles. Ensured 95% operational efficiency and meeting stringent transportation regulations.
- Ensuring services are provided within budget and action plans developed and implemented to improve operational efficiencies.
- Managed the daily work and safety of associates engaged in fleet maintenance and repair.

Workshop Manager
Cargo Motors Rajasthan Pvt Ltd, TML Commercial Vehicle Dealer
11/2015 to 09/2018. Ajmer Rajasthan.

- Fixed responsibility for the direct oversight of all maintenance and personnel functions at the workshop's largest operating division with a focus on serving our customers.
- Focused on customer satisfaction through interactions, offering timely, accurate information and answering a wide range of questions.
- We managed inventory and tooling to provide safe, effective, and cost-efficient preventive maintenance to repair the equipment.

Workshop Manager
PASCOS, TML Commercial Vehicle Dealer.
10/2010 to 10/2015. Delhi.

- We supervised and trained apprentices and semi-skilled staff on technical skills, issuing evaluations to test comprehension.
- Offered friendly and efficient service to all customers and handled challenging situations to ease.
- Collaborated with the original equipment manufacturer for the development of fleet span life and vehicle monitoring and increased fleet efficiency by 15%.
- We supervised and trained apprentices and semi-skilled staff on technical skills, issuing evaluations to test comprehension.

KEY ACHIEVEMENTS

🏆 Implemented Fleet Efficiency Program. I Spearheaded a vehicle preventive maintenance initiative that led to a 20 % reduction in downtime across 400+ commercial vehicles.

💡 Cost Saving Negotiator. Negotiated with the vendor to secure volume discounts, which resulted in an annual cost saving of 10 lack for the company budget.

🔧 Developed Staff Training Initiative. Administrated comprehensive training that greatly involved the diagnostics and repair skills of a 50-member mechanic team.

⚙️ Streamlined Parts Inventory System Instituted a new tracking system, enhancing parts availability by 20% and reducing inventory management.

SKILLS

Preventive Maintenance Scheduling. DOT Compliance. Staff training and development. Communication. Leadership. Problem-solving. Time management. Technical expertise. Safety procedure. Flexibility. Interpersonal abilities. Root cause analysis. Stress management.

🎓 A C series certification program, Govt of India Ministry of Agriculture, FMTTI North East region Assam. From 09/2002 to 12/2002. focusing on 100% practical knowledge of dismantling study, assembling adjustment and troubleshooting of 5 HP diesel engine, 35 HP Tractor, power tiller Irrigation pumps and argil machinery and implements.

🔧 Technical training at TML Lucknow Prolife.

CRMDMS training at TML PUNE.

Technical training at TML Pune.

Training at TML KOLKATTA.

Santosh Kumar Singh

Cargo Motors Rajasthan Pvt Ltd TML Commercial Vehicle Dealer.
07/2008 to 06/2010. Nasirabad Rajasthan.

- We make scheduled maintenance and repair projects to maintain optimally the performance of all equipment and systems.
- Identified appropriate marketing channels and target customers for the campaign.
- We lead recovery actions for incidents or accidents.
- Maintained workshop activities in line with budget.
- Communicated with maintenance team and mechanics to assist with fleet management.

Service Advisor

M/S Kamal & Company. Bajaj Motorcycle Dealer Jaipur Rajasthan
08/2000 – 06/2008.

- Demonstrated exceptional knowledge of process optimization about profit and loss.
- Claim warranty, FSB bills, Prolife marketing, Service Marketing.
- Monitored time and cost deviation. Utilized manpower with appropriate tools.

Personal details.

Father name- Late Chhabila Singh
Village Amsari, Post office Amsari
District Buxar Bihar, Pin code- 802126

EDUCATION

INDIAN INSTITUTE OF BUSINESS
MANAGEMENT MEERUT (U.P.)

MBA with A+ Grade April 2021.

Diploma in Automobile. The Institution
of Motor Industry BIAT Patna Bihar.
2ND grade. 1998-06 to 2000-08.

INTERMEDIATE (I. SC) MAGADH
UNIVERSITY BIHAR. 1993. 2ND Grade.

🔧 **Automotive Engineering Evolution.**
Passionate about staying current with
the latest advancements in automotive
and how they can be applied to
improve fleet operation.

■ **Dedicated to sharing my knowledge**
by mentoring young mechanics.
fostering a new generation of talent in
the industry

(I hereby declare that the above-written information is correct and true to my knowledge.)

Date: -

Place: -

Notice period: -Thirty days.

Signature