

# Anurag Singh

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📍 Mumbai, India

## Profile

Motivated and detail-oriented professional with over 9 years of combined experience in import-export documentation, logistics coordination, sales consultation, and community engagement. Seeking a challenging role to leverage my skills in documentation, customer service, and event coordination to contribute to organizational success.

## Professional Experience

### **Landmark Group Benchmark Motors**

06/2023 – present

#### **Pvt.Ltd**

##### **Sales Consultant**

- Demonstrated in-depth knowledge of automobile characteristics, capabilities, and features to effectively educate and assist customers.
- Maintained strong customer relationships by engaging previous buyers, offering trade-in opportunities, and ensuring ongoing satisfaction.
- Accurately qualified prospective buyers by assessing their needs, preferences, and budget, then aligning them with appropriate vehicle options.
- Successfully closed sales through effective negotiation, accurate pricing, and preparation of comprehensive sales and purchase contracts.
- Contributed to the dealership's positive reputation by proactively addressing unique customer requests and delivering exceptional service.

### **Royal Enfield (Voyage Motors)**

03/2017 – 12/2019

#### **Sales Consultant & CRT Manager**

- Engaged in front-end sales activities, building relationships with potential customers.
- Facilitated vehicle financing processes, including coordination with banks and documentation.
- Handled all legal documentation related to vehicle purchase and delivery.
- Organized and managed community rides and events for the Royal Enfield riding club (Voyage Club).
- Coordinated logistics, route planning, safety protocols, and participant engagement.
- Managed test rides to ensure customer satisfaction and brand experience.

### **Suman Air Freight Pvt. Ltd.**

05/2015 – 02/2017

#### **Customs & Docks Executive**

- Managed import-export documentation and ensured compliance with customs regulations.
- Finalized legal documents for dock clearance with accuracy and efficiency.
- Coordinated with internal teams and customs officials for smooth cargo handling.

## **Education**

### **BSC**

Mangalayatan University

2022 – 2025 | Uttar Pradesh

### **H.S.C**

Kisan Degree College

2014 – 2015 | Uttar Pradesh

### **S.S.C**

Sailee International School

2009 – 2010 | Mumbai

## **Skills**

- Import/Export Documentation
- Customs & Dock Clearance
- Sales & Customer Relationship Management
- Event Planning & Coordination
- Vehicle Loan & Legal Documentation
- Team Collaboration
- Communication & Interpersonal Skills

## **Languages**

- English
- Hindi
- Marathi

## **Declaration**

I hereby declare that, the information mentioned is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particular.

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**Anurag Singh**