

CONTACT



ANANDHU SUNDARAN

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PROFILE SUMMARY

Experienced professional in the automotive industry, with expertise as a technician, service advisor, and workshop supervisor. Skilled in vehicle diagnostics, repair, customer service, and workshop management. Proficient in inventory management, staff supervision, compliance with safety standards, and quality control. Strong organizational and leadership abilities, committed to operational excellence and continuous improvement.

EXPERIENCE

April 2024 - Present	<ul style="list-style-type: none">Workshop Supervisor Team Thai Aghin Roadways (Madhya Pradesh)<ul style="list-style-type: none">Manage workshop operations, ensuring adherence to safety regulations and quality standards.Supervise and mentor a team of technicians, driving efficiency and performance.Coordinate maintenance schedules and streamline inventory management to minimize downtime.Successfully resolve operational challenges and ensuring workshop efficiency.
March 2022 - April 2024	<ul style="list-style-type: none">Service Advisor Autobahn Trucking Corporation Pvt Ltd (Bharath Benz)<ul style="list-style-type: none">Acted as the primary liaison between customers and the technical team, ensuring transparent communication.Conducted vehicle diagnostics and provided detailed repair recommendations to customers.Improved customer satisfaction ratings by implementing proactive service updates and solutions.Collaborated with technicians to ensure repairs were completed on schedule and to high standards.
February 2021 - March 2022	<ul style="list-style-type: none">Service Advisor PSN Automotive Marketing Pvt Ltd (Volvo Eicher)<ul style="list-style-type: none">Delivered high-quality service by addressing customer concerns and advising on maintenance needs.Coordinated repair tasks and ensured seamless communication between the workshop and customers
February 2020 - February 2021	<ul style="list-style-type: none">Mechanical Trainee PSN Automotive Marketing Pvt Ltd (Volvo Eicher)<ul style="list-style-type: none">Performed diagnostics, maintenance, and repair tasks on a variety of vehicles.Ensured optimal vehicle performance and safety through regular inspections and servicing.
August 2019 - December 2019	<ul style="list-style-type: none">NDT Inspector Punch Ratna Fasteners<ul style="list-style-type: none">Conducted non-destructive testing (NDT) to verify material integrity and quality compliance.Identified potential defects and implemented corrective actions, ensuring adherence to industry standards.

SKILLS

- Automotive Diagnostics and Repair
- Workshop Management and Operations
- Customer Relationship Management
- Staff Supervision and Training
- Inventory Control and Maintenance Scheduling
- Compliance with Safety Standards
- Time Management and Problem Solving
- Software proficiency
- Dealer Management
- Problem Solving
- Proficient in English, Hindi, Tamil, and Malayalam

EDUCATION

2019	<ul style="list-style-type: none">• Government Polytechnic College Meenangadi Diploma in Mechanical Engineering
2016	<ul style="list-style-type: none">• Government Higher Secondary School, Kakkavayal Electronics Science

CERTIFICATION COURSES

- NDT - QA/QC
- Pipeline Engineering

EXPERTISE IN

- DMS Software
- SAP Software
- Microsoft Office Suite
- Google workspace
- Online Training Platform
- Outlook & Gmail

PERSONAL DETAILS

- Date of Birth : 30-12-1997
- Marital Status : Single
- Nationality : Indian
- Passport : U5132011 Valid Upto 02-02-2030
- Driving Licence : Valid indian License