


**NAME:** AMOL H. GAIKWAD


**D.O.B:** 06. 12. 1992

**NATIONALITY:** INDIAN

**LANGUAGE KNOWN:** English, Hindi, Marathi, Gujarati (spoken).

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To work with in a reputable organization to expand my learning, knowledge, and skills, which will help me explore myself and realize my potential as well as that of the organization. To contribute creatively towards the organizational objectives, using every opportunity to learn and use my skills and knowledge to successfully handle challenges.

### **Educational Qualification**

**Pune University HSC (2017)**

**Pune University SSC (2015)**

### ***Work Experience:***

**Company: WASAN TOYOTA PVT LTD**

**Position : SALES CONSULTANT**

**Tenure : 10 FEB TO PRESENT**

**Company: KIRAN MOTORS (MARUTI SUZUKI ARENA)**

**Position : Relationship Manager (Sale's Consultant)**

**Tenure: 1 Year**

**Company: AMIGA ENTERPRISES (Franchise owner of M/s. Chicago Pizza),**

**Tenure: 2021 to 2023 October**

**Position: Restaurant consultant and project manager.**

### **Job Responsibilities:**

My work entailed setting up the restaurant from its inception, which included overseeing the execution of the civil and the interior work of the restaurant. I provide consultancy regarding management of the finances, marketing strategies and the day to day running of the restaurant

**Company: Self-employed at present;** working as a co-ordinator for innumerable agents pooin the construction business and as a freelancer in the fitness industry.

**Company: K3 OXYGEN GYM (Mumbai)**

**Tenure:** 3 years (2015 - 2018)

**Position:** senior physical trainer + Executive support.

**Job Responsibilities:**

My work at K3 Oxygen Gym involved client servicing, handling client grievances, advising clients, marketing, advertising, promoting of the gym. I handled events, trained the junior trainers, co-ordinated and supervised activities for the promotion of the gym.

**Company: Royal Enfield (India) Synergy Auto Inc. Showroom (Mumbai)**

**Tenure:** 1 year (2014 – 2015)

**Position:** Customer relation manager + Sale executive.

**Job Responsibilities:**

My work at Royal Enfield Showroom involved customer service, handling sales, finances, co-ordination with the officers of the Regional Transport Office for the registration of the vehicles, following up with the customers for outstanding payments, taking customers feedback, seek, process and execute customer request and vehicle order.

**Company: Cipla Limited (Mumbai)**

**Tenure:** 11 Months

**Position:** Finance assistant

**Job Responsibilities:**

My work at Cipla Limited involved maintaining, documenting, filing and digital documenting of the bills of the company.

**Company: Hathway Cable & Datacom Limited (cable broadband service provider) (Mumbai)**

**Tenure:** 8 months

**Position:** Customer Support Associate (CRA)

**Job Responsibilities:**

My work at Hathway Cable & Datacom Limited involved answering customer queries, attending to customers' complaints, advising the customers, booking subscription for the product.

COMPUTER AWARENESS	
Software	Proficiency Level
Microsoft Word	Basic
Microsoft Excel	Basic
Power Point	Basic