

CURRICULUM-VITAE

JYOTI

H.No. – 48A, Balmiki Chaupal Area
Nangli Sakrawati Village, Najafgarh,
South West Delhi -110043
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CAREER OBJECTIVE:-

- I am seeking for a platform where I can utilize my skills, studies & innovative ideas in the order to enhance knowledge & experience to get success & position in my urge industry in which I work confidently.

EDUCATIONAL QUALIFICATION:-

- Secondary Examination (10th) from C.B.S.E. Board 2015, Delhi.
- Senior Secondary Examination (10+2) from C.B.S.E. Board 2017, Delhi.
- B.A graduate from Delhi University in 2021.

TECHNICAL QUALIFICATION:-

- 1 Year diploma in Tally Application from Expert Academy.
- Basic computer & networking sites knowledge.

EXPERIENCE:-

- Working as Insurance Executive at Avni Hero Dichaon, from December 2020 to July 2024.
- Working as Sales Executive at Avni Motors Najafgarh from Aug 2024 to Feb 2025.

STRENGTH:-

- Hardworking.
- Quick Learner.
- Good Understanding skills.

LEISURE INTERESTS/HOBBIES:-

- Listening Music
- Work on Computer.

PERSONAL DETAILS:-

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|-------------------|---|-----------------|
| ▪ Date of Birth | : | 24 AUG 2000 |
| ▪ Husband's Name | : | Mr. Satyajeet |
| ▪ Nationality | : | Indian |
| ▪ Religion | : | Hindu |
| ▪ Gender | : | Female |
| ▪ Marital Status | : | Married |
| ▪ Languages Known | : | Hindi & English |

Declaration:-

I hereby declare that above mentioned information is correct to the best of my knowledge& I bear the responsibility for the correctness of the above mentioned particulars.

Date:____/____/_____

Place:_____

[JYOTI]